

## Agenda Memorandum

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**To:** Honorable Mayor and City Council Members  
**Prepared By:** Paul Belden, Recreation and Parks Director  
**From:** Bryan Cobb, City Manager  
**Date:** August 21, 2023  
**Subject:** **Resolution No. 4366-23**, FY2022-23 Florida Recreational Development Assistance Program (FRDAP) Grant Application for Riverside Park

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**Procedure:** Consent Agenda

**Introduction:** This is a request for the City Council to approve the submittal of an application for a FRDAP Grant and authorize the City Manager to execute a work order with RMPK Funding in an amount not to exceed \$4,000 for the preparation and submittal of the grant application for improvements at Riverside Park.

**Discussion:** The City's grant writer, RMPK Funding, notified Staff of a FRDAP grant funding opportunity in the amount of \$200,000. The City's required local match will be 100%, or \$200,000, bringing the total grant amount to \$400,000. FRDAP is a state program that provides grants for acquiring or developing outdoor recreational facilities. Any municipality may apply for up to two (2) FRDAP grants during each funding cycle but may only have three (3) FRDAP Grants active at one time. The application deadline for the Grant is Thursday, August 31, 2023.

***Eligible Activities include but are not limited to:***

*Basketball Courts, Field Lighting, Boating Facilities, Beach Access, Playgrounds, Soccer Fields, Tennis Courts, Baseball/Softball Facilities, Sports lighting, Trails, Picnic Facilities, Fishing/Nature Piers, Outdoor Amphitheaters, Dog Parks, Cultural Facilities, Support Facilities and any other outdoor recreation or open space elements.*

Eligible costs include qualified project costs incurred on or after July 1, 2023. Grant preparation fees are eligible to be reimbursed as part of the Grant.

Staff recommends applying for the \$200,000 FRDAP Grant for Riverside Park renovations to include: multi-purpose field renovations, garbage receptacles, picnic tables, benches, a new dog park, and parking lot improvements.

Staff requested an opinion from the Assistant City Attorney on whether the City can use Recreation Impact Fee Funds to fund the City's required match of \$200,000. The Assistant City Attorney's opinion states that the City may use Recreation and Parks Impact Fees for recreation facilities capital costs and in connection with the improvements at Riverside Park. A copy of the Assistant City Attorney's opinion is provided in Attachment 1.

The City must pre-fund the entire FRDAP Grant amount of \$400,000 and budget for the funding if City is awarded the Grant. Funding will come from the Recreation Impact Fee Fund, and \$200,000 will be reimbursed to the City upon completion of the Riverside Park improvements and deposited back into the Recreation Impact Fee Fund. City Council approval of a grant agreement is required prior to award of the Grant.

**Budget Impact:** There is sufficient funding in the FY 2022-23 budget to fund the requested \$4,000 for the preparation of the grant application.

**Strategic Impact:** Execute and update the Recreation Master Plan.

**Recommendation:** It is recommended that City Council adopt Resolution No. 4366-23.

Attachment(s): 1. City Attorney Opinion Regarding Use of Recreation Impact Fees for Local Match