

Agenda Memorandum

To: Honorable Mayor and City Council Members
Prepared By: Bobby Wyatt, Public Works Director
From: Bryan Cobb, City Manager
Date: July 17, 2023
Subject: **Resolution No. 4348-23**, McKinnon Avenue Ditch Interim Repairs – Gould Place Ditch Outfall - Bid Award, ITB 23-51

Procedure: Consent Agenda

Introduction: This is a request for City Council to award Invitation to Bid (ITB) #23-51 to Universal Contracting and Construction Inc. in the amount of \$171,292.01 for the interim repair of McKinnon Avenue roadway and Gould Place ditch outfall, to approve a ten percent (10%) project contingency in the amount of \$17,129.00, and to approve a budget amendment for the total project cost of \$188,421.00.

Discussion: McKinnon Avenue, twin 36-inch RCP culverts, and the Gould Place outfall ditch were severely damaged during Hurricane Ian. It is in danger of additional damage if the area is not stabilized. The outfall ditch conveys stormwater from the twin 36-inch RCP culverts to the Little Econlockhatchee River. The goal of this project is to perform an interim repair to stabilize the road, culvert, the embankment, and the outfall ditch until a permanent solution can be implemented. A site map of the damaged area is provided in Attachment 1.

The services necessary to construct the interim repairs were advertised on Vendorlink on June 7, 2023 as part of Invitation to Bid (ITB) #23-51. Six (6) sealed bids were received and opened on June 22, 2023. The Bid Opening Minutes are provided in Attachment 2. While B&B Outdoor LLC was the lowest bid, it should be noted B&B Outdoor LLC was non-responsive; therefore, their bid was disqualified. Universal Contracting and Construction Inc. was the next lowest qualified bid in the amount of \$171,292.01. City staff reviewed the bids and recommends awarding of ITB #23-51 to Universal Contracting and Construction Inc.

The contracting mechanism for this bid award is the City's Standard Construction Agreement. A copy of this agreement is provided in Exhibit 2 of Resolution No. 4348-23.

In addition to the bid amount of \$171,292.01, staff recommends approving a ten percent (10%) project contingency of \$17,129.00, for a total project cost of \$188,421.00. The contingency will be available to address any unforeseen issues that may arise during the repair process.

As damage to the McKinnon Avenue Ditch – Gould Place Ditch Outfall is the result of Hurricane Ian, the City will be requesting reimbursement from the Federal Emergency Management Agency (FEMA).

Budget Impact: Funding for this project is not included in the FY 2022/23 Amended Budget. The Use of Fund Balance in the Stormwater Fund of \$188,421.00 is required to fund this project. The City will seek reimbursement of the repair costs from FEMA.

Strategic Impact: This project meets the Goals and Strategies of the Natural and Built Systems Strategic Focus Area.

Recommendation: It is recommended that City Council adopt Resolution No. 4348-23.

Attachments: 1. Site Map
2. Bid Opening Minutes for Bid 23-51