

## Agenda Memorandum

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**To:** Honorable Mayor and City Council Members  
**Prepared By:** Florence Simpson, Planner II  
**From:** Bryan Cobb, City Manager  
**Date:** June 16, 2025  
**Subject:** **Resolution No.4608-25**, Dedicated Improvements for Aulin Square Townhomes

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**Procedure:** Consent Agenda

**Introduction:** This is a request for City Council to accept the dedicated improvements for Aulin Square Townhomes and to authorize commencement of the two (2) year maintenance period.

**Discussion:** The subject property is approximately 7.22 acres located on the west side of Aulin Avenue and north side of Clark Street. The development consists of 52 townhome units with associated infrastructure. A Site Construction Type II Permit was issued on October 25, 2025. The dedicated improvements consist of potable water and sanitary sewer, which have been reviewed by the Public Works Inspector during the construction process and found to be in compliance with the approved plans. The City Engineer has approved and signed off on the improvements.

All conditions regarding dedicated improvements listed above from the Site Construction Type II Permit have been met, and the installation of all improvements is complete. Upon acceptance of these improvements, maintenance inspections will be conducted at approximately 6, 12, 18 and 22 months. The developer of Aulin Square Townhomes will be notified in writing of any deficiencies found during the inspections and provided thirty (30) days in which to make the needed corrections. The maintenance period will expire on June 16, 2027.

**Budget Impact:** Upon acceptance of the dedicated improvements the City will recognize the \$97,030.79 in quality control fees paid by the developer.

**Strategic Impact:** Provide a seamless fusion of resilient infrastructure and the natural environment for future generations.

**Recommendation:** It is recommended that City Council adopt Resolution No. 4608-25.

Attachment(s): None